



## **JOB DESCRIPTION – CLASS TEACHER UPLANDS MANOR PRIMARY SCHOOL**

### **PURPOSE OF THE POST**

- To plan, implement and deliver an appropriate and differentiated curriculum for all pupils in their class.
- To contribute to raising standards of pupil attainment.
- To promote the progress and well-being of every child in the class assigned to them.
- To undertake the professional duties and responsibilities of a teacher as set out in the current School Teacher's Pay and Conditions document and the National Professional Core Standards for Teachers.
- To uphold the professional code of the General Teaching Council for England.

### **Learning and Teaching**

- Work as a member of a team to role model the ethos and core values of the school while teaching pupils.
- Plan and prepare lessons with appropriate differentiation for the inclusion of all pupils.
- Contribute to curriculum development that is creative in its approach which pupils find exciting and engaging to learn.
- Demonstrate a good standard of teaching and be willing to share good practice.
- Coordinate and manage an effective learning environment for pupils which is safe, stimulating and promotes the well being of all pupils.
- Promote positive behaviour and discipline strategies according to school's policies.
- To ensure the effective and efficient use of any support staff that is supporting teaching and learning in the classroom.
- To teach pupils according to their educational needs.
- To implement and follow school policies and procedures as approved by the Governors and SMT.
- To set targets for pupils based upon prior attainment.
- Set regular opportunities for Home Learning in line with school priorities.

### **Assessing and Reporting**

- To maintain appropriate records and provide accurate information on pupil progress and other relevant matters as required by the school.
- To maintain an accurate register.
- To alert the Head Teacher of any persistent or major problems being experienced by pupils and contribute towards a solution.
- To assess record and report on attendance, progress, development and attainment of pupils and keep such records as are required.
- Mark and return work within agreed time span, providing feedback and targets.
- To report to parents on the development, progress and attainment of pupils.

### **Standards and Quality Assurance**

- To participate in the Performance Management Process for the evaluation of their own performance.
- To take part in the schools' staff development programme by participating in arrangements and opportunities for continuous professional development.
- Attend staff and team meetings.
- Set a good example in terms of dress, punctuality and attendance.
- Promote a positive image of the school to parents and the wider community.
- Communicate and cooperate with specialists from outside agencies.

Ensure the health & safety of pupils on school premises and when engaged in activities elsewhere.

Undertake professional duties that may be reasonably assigned by the Head Teacher.